

# Reserve

## Community Development District

### Agenda

Seat 1: Charles Henry – (C.)	
Seat 5: Lynn Fettrow – (V.C.)	
Seat 2: Gary Surber – (A.S.)	
Seat 4: Richard Wright – (A.S.)	
Seat 3: Paul Miret – (A.S.)	

**Tuesday**  
**December 12, 2023**  
**1:30 p.m.**

**2160 NW Reserve Park Trace**  
**Port St. Lucie, Florida 34986**  
**<https://global.gotomeeting.com/join/805824149>**  
**[+1 \(646\) 749-3122](tel:+16467493122); Access Code: 805-824-149**

1. Roll Call
2. Approval of the Minutes of the October 10, 2023 Meetings
3. PNC Account Analysis Statement
4. Public Hearing to Adopt the Rules
  - A. Motion to Open the Public Hearing
  - B. Public Comment and Discussion
  - C. Consideration of **Resolution #2024-01** Adopting the Rules
  - D. Consideration of **Resolution #2024-02** Establishing an Electronic Signature Policy
  - E. Consideration of **Resolution #2024-03** Adoption of Records Retention Policy
  - F. Motion to Close the Public Hearing
5. Ratification of Services Agreement with Walsh Environment Services, Inc.
6. Consideration of Engagement Letter with Grau & Associates to perform the Audit for Fiscal Year Ending September 30, 2023
7. Discussion/Consideration of CDD to Direct Hire Field Operator for Utilities
8. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. District Consultant – Discussion of Unpaid Invoice with Razorback, LLC
  - D. Special Counsel
  - E. Manager
9. Financial Reports
  - A. Approval of Check Run Summary
  - B. Acceptance of Unaudited Financials
10. Supervisors Requests and Audience Comments

## 11. Adjournment

*Meetings are open to the public and may be continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.Reserve1cdd.com>*