

MINUTES OF MEETING RESERVE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Reserve Community Development District was held on Tuesday, April 14, 2026, at 1:30 p.m. at 2160 NW Reserve Park Trace, Port St. Lucie, Florida 34986.

Present and constituting a quorum were:

Chuck Henry
Lynn Fettrow
Gary Surber
Richard Wright
Luis Planas

Chairman
Vice Chairman
Assistant Secretary
Assistant Secretary
Assistant Secretary

Also present were:

Robert Szozda
Darrin Mossing
Robert Fromm
George Morgan
Josh Miller
Roberto Cabrera
Gary Resnick

Assistant District Manager
District Manager (by phone)
Consultant
Consultant (by phone)
St. Lucie West Services District
District Engineer (by phone)
District Counsel (by phone)

FIRST ORDER OF BUSINESS

Roll Call

Mr. Szozda called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the March 10, 2026 Meeting

Mr. Szozda presented the minutes of the March 10, 2026 meeting and asked for any corrections, deletions or additions. Upon hearing none, he asked for a motion to approve the minutes.

April 14, 2026

Reserve CDD

On MOTION by Mr. Planas seconded by Mr. Fettrow with all in favor, the Minutes of the March 10, 2026 Meeting were approved.

THIRD ORDER OF BUSINESS

PNC Account Analysis Statement

Mr. Szozda presented the PNC Account analysis statement indicating this item was for informational purposes only and no Board action was needed. He then asked for any comments or questions. (There were no comments at this time)

FOURTH ORDER OF BUSINESS

Status Update on Projects Related to St. Lucie West Services District Transition

A. Cash Flow Update

Mr. Henry gave a brief overview relating to the lift stations stating St. Lucie West had scheduled 3 lifts stations that were going to be the first 3 to be rehabilitated and indicated those particular locations. Mr. Henry also made some additional comments stating Randy was working with Jeremy and the people at PGA to coordinate cutting of the vegetation, and ribbons would be placed on any landscaping that needed to be removed, and PGA would decide if they wanted to take it out themselves or have Randy do it. He also stated that SLW were just waiting on the materials that were ordered before they could start the job which should be in the next 2 or 3 weeks.

Mr. Miller also made a few additional comments on this item stating they still needed to get some paperwork from the vendor relating to the E-Verify requirement so that was ongoing.

Mr. Henry also made a few additional comments relating the cash flow attachment included in the agenda stating they do have sufficient funds to pay for several of the lift stations, and that the interconnect piping had already been received for both water and sewer.

(At this point a discussion was held among the Board members, Mr. Henry and Mr. Miller, Mr. Cabrera, Mr. Resnick and Mr. Fromm relating to this item, the easement documents, the FDOT Application, getting the RFPs together, and the land re-platting as well)

April 14, 2026

Reserve CDD

FIFTH ORDER OF BUSINESS

Staff Reports

A. Engineer

Mr. Szozda moved on to staff reports and ask Mr. Cabrera if he had anything else to report to the Board beyond what was already discussed.

Mr. Cabrera stated he had nothing else to report.

B. Attorney

Mr. Szozda asked Mr. Resnick if he any anything to report.

Mr. Resnick stated he was still waiting on the title work for 2 or 3 of the lift stations and other than that, unless the Board had any questions he had nothing else.

C. District Consultant – Invoice with Robert L. Fromm & Associates

Mr. Szozda asked Mr. Fromm for his report for District Consultant.

Mr. Fromm stated everything was already discussed earlier other than having the Board approve his invoice in the amount of \$3,800 which reflected the additional meetings that they had out on Spend Thrift and discussions with the District Engineer relating to the plats.

On MOTION by Mr. Surber seconded by Mr. Planas with all in favor, accepting the invoice from Robert L. Fromm & Associates in the amount of \$3,800 was approved.

D. Manager

- 1) Invoices from St. Lucie West Service District for Bulk Water and Sewer**
- 2) Time Sheets for Plant Operations and Rick Riniolo for Underground Services**

Mr. Szozda presented the invoices from St. Lucie West Services District for bulk water and sewer, and also the time sheets for Rick Riniolo for underground services stating these items were included in the agenda for informational purposes only.

SIXTH ORDER OF BUSINESS

Financial Reports

A. Approval of Check Run Summary

B. Approval of the Unaudited Financials

Mr. Szozda presented the check run summary which was included in the agenda package and asked for any comments or questions on the check register. (There were no comments at this time)

April 14, 2026**Reserve CDD**

On MOTION by Mr. Wright seconded by Mr. Surber with all in favor, the Check Run Summary was approved.

Mr. Szozda then presented the unaudited financials and asked for any comments or questions.

Mr. Henry made a few comments relating to the unaudited financials at this time.

On MOTION by Mr. Surber seconded by Mr. Planas with all in favor, the Unaudited Financials were approved.

SEVENTH ORDER OF BUSINESS Supervisors Requests and Audience Comments

Mr. Szozda asked for any Supervisor's requests at this time and also stated there were no members of the public in the audience for any comments.

Mr. Henry asked when the budget process would begin.

Mr. Mossing stated he would check with the accountant and get back with Mr. Henry to see when they could start that possibly at the next meeting.

Mr. Henry commented that would probably be the May meeting then to start the budget process.

Mr. Mossing stated they would need a minimum of 60 days between proposing the budget and adopting it.

EIGHTH ORDER OF BUSINESS Adjournment

Mr. Szozda then asked for a motion to adjourn the meeting.

On MOTION by Mr. Suber seconded by Mr. Fettrow with all in favor, the Meeting was adjourned.

DocuSigned by:
Paul Winkelfohn
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Secretary / Assistant Secretary

Signed by:
Charles Henry
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Chairman / Vice Chairman

Certificate Of Completion

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Status: Completed

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Source Envelope:

Document Pages: 5

Signatures: 4

Envelope Originator:

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Initials: 0

Ellen Acosta

AutoNav: Enabled

1001 Bradford Way

Envelopeld Stamping: Enabled

Kingston, TN 37763

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

eacosta@gmssf.com

IP Address: 162.199.192.217

Record Tracking

Status: Original

Holder: Ellen Acosta

Location: DocuSign

5/26/2026 6:59:22 AM

eacosta@gmssf.com

Signer Events

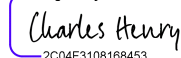
Charles Henry

chuckhenry2@comcast.net

Security Level: Email, Account Authentication
(None)

Signature

Signed by:


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Timestamp

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Viewed: 5/26/2026 12:07:59 PM

Signed: 5/26/2026 12:09:41 PM

Signature Adoption: Pre-selected Style

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Electronic Record and Signature Disclosure:

Not Offered via Docusign

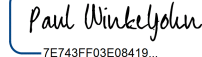
Paul Winkeljohn

pwinkeljohn@gmssf.com

Executive Director

Security Level: Email, Account Authentication
(None)

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Not Offered via Docusign

In Person Signer Events

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Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

5/26/2026 7:04:20 AM

Certified Delivered

Security Checked

5/26/2026 11:31:18 AM

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Payment Events	Status	Timestamps